

COLORADO MEDICAL ASSISTANCE PROGRAM

Provider Services
P.O. Box 1100
Denver, CO 80201-1100
1-800-237-0757

Provider Enrollment Application Check List and Instructions for a Pharmacy (Standard Provider Application for Direct Pay Enrollment)

The documents listed below are required and must be submitted with the application.

<input type="checkbox"/>	Completed Electronic Funds Transfer (EFT) Form -- The legal business name on this form must match exactly with the name on file with the IRS. The address on this form must match one of the addresses listed in the application. This form must be completed using the employer identification number assigned to the business.
<input type="checkbox"/>	Completed W-9 Form -- The legal business name on this form must match exactly with the name on file with the IRS. The address on this form must match one of the addresses listed in the application. This form must be completed using the employer identification number assigned to the business.
<input type="checkbox"/>	License -- Attach a copy of the license from the Board of Pharmacy that shows both the effective date and expiration date.
<input type="checkbox"/>	License -- Attach a copy of the Colorado Secretary of State Durable Medical Equipment Supplier License if provider is Medicare enrolled. Not applicable for out of state providers.
<input type="checkbox"/>	Certification(s) -- Attach a copy of the National Council on Prescription Drug Programs (NCPDP) certificate.
<input type="checkbox"/>	Completed Provider Disclosures Section -- Check the appropriate entity type for the applicant (see definitions provided at the end of the section). Fields A through F must be completed with the requested information, check the box in the instruction area if the field is not applicable. If any area is not completed with either information or a check in the box, the application will be considered incomplete.
<input type="checkbox"/>	Dispensing Fee Attestation Worksheet -- All pharmacies must complete and submit this form with the application.
<input type="checkbox"/>	Other -- Out of state pharmacies must complete and submit a Pharmacy Qualification Letter.